



VANCOUVER POLICE DEPARTMENT



MINUTES

TEAMSTERS LABOUR/MANAGEMENT

Date & Time	Tuesday, July 19, 2016 at 1000 hrs
Location:	HR Boardroom, 3585 Graveley St.

IN ATTENDANCE FOR JULY 19, 2016

TEAMSTERS: Ms. Karlene Bateman, Ms. Beth Grayson, Ms. Deanna Ruschke, Ms. Olivia Kajander, Ms. Leslie Neill, Ms. Ruby Rivas, and Ms. Patty Ashford

VPD: Ms. Christine McLean, Ms. Lisa Tran, and Ms. Cathy MacPherson

- Discussion of Agenda for the following items:
 1. Vacant/Frozen Position List – Christine McLean
 2. RAR Update
 3. ESAF
 4. Acknowledgement of Receipt from HR of Application Received
 5. Secondment Agreement / MOU
 6. Fleet Parking
 7. Test/interview Weighting
 8. Notes in Interviews
 9. Protocol for Calling Casuals
 10. Marking of tests by Supervisors
 11. Security at the Annex
 12. Special Constable Meetings
 13. Manuals/Competition Packages in IMS
 14. Scribes
- January 19, 2016 Minutes reviewed – Ms. Bateman to make revisions and send to Ms. McLean
- March 22, 2016 Minutes reviewed – Ms. Bateman to make revisions and send to Ms. McLean
- June 9 and 22, 2016 Minutes to be reviewed by the parties
- Meeting Chair and Minutes– Ms. Karlene Bateman

1. VACANT / FROZEN POSITION LIST**CHRISTINE MCLEAN**

- Clerk II (Document Services) - should be CASU Team 2
- Document Server - on hold and there are discussions on filling the position
- Clerk (Property) – on hold through the RAR
- Clerk V (Property) – testing and interviews completed

- Fleet Attendant (2) – testing complete; interviewing on July 20
- Special Constables (2)(Technological Crime Unit) – taken over by VPU
- GIS Coordinator (Crime Analysis Unit)– not vacant; incumbent on loan to IT
- Crime Analyst (CASU Team 3) – Frozen, but funded; intended to fill
- Payroll Clerk I – not approved for posting
- Payroll Clerk II – interviewing July 25
- Network Technician – reposted
- Systems Analyst III – short listing (exempt)
- Clerk Typist III (Audio Transcription) – filled July 9
- Clerk III (CPIC Management Unit) – filled
- Clerk IV (Criminal Records Unit) – filled
- Clerk III (.5)(PRIME Systems Support Team) – filled
- Fingerprint Technician (PSU – Even) – filled
- Clerk Typist III – TFT moved to Cambie
- Clerk IV (QC) – awarded, on hold
- Clerk III (TCSU – even) – filled July 25
- Clerk III (TCSU – even) – filled August 1
- Clerk III (TCSU – odd) – filled August 1
- IA (Major Crime) – awarded to incumbent
- Admin Assistant – Executive Services – hold

Update at next meeting

2. **RAR UPDATE**

CHRISTINE MCLEAN

The Forensic Digital Analyst positions have been taken over by the VPU and will be posted on Thursday.

Update at next meeting

3. **ESAF**

CHRISTINE MCLEAN

Ms. McLean will discuss with Gail August.

Update at next meeting

4. **ACKNOWLEDGMENT OF RECEIPT FROM HR OF APPLICATIONS RECEIVED**

CHRISTINE MCLEAN

Ms. Tran has to liaise with Jimmy Lee.

Update at next meeting

5. **SECONDMENT AGREEMENT / MOU**

CHRISTINE MCLEAN

Ms. McLean has no update from Supt. Chow.

Update at next meeting

6. FLEET PARKING

CHRISTINE MCLEAN

Ms. McLean will check with Ms. Marshall-Cope with respect to whether employees at Fleet have been notified about paying for parking and if they have, when it is effective.

Update at next meeting

7. CHANGE IN WEIGHTING FOR INTERVIEWS AND TESTING

KARLENE BATEMAN

Tabled to the next meeting.

Update at next meeting

8. NOTES IN INTERVIEWS

KARLENE BATEMAN

Ms. McLean advised that as previously discussed, notes are permitted in interviews, but just for reference purposes.

Removed

9. PROTOCOL FOR CALLING IN CASUALS

KARLENE BATEMAN

Tabled to the next meeting.

Update at next meeting

10. MARKING OF TESTS BY SUPERVISORS

KARLENE BATEMAN

Tabled to the next meeting.

Update at next meeting

11. SECURITY AT THE ANNEX

KARLENE BATEMAN

Ms. Bateman brought this matter up as there have been some changes, and there will be more with more people moving to the Annex in the near future. Ms. MacPherson stated that there are two separate entrances and the VPD will have its own elevator with swipe card access, although there is no way to secure the staircases. All the doors will have prox card access.

The camera at the front door is not linked to the jail and can only be seen by from the Station NCO office, BET and the Report Writing Room.

There is no guarantee of parking in the underground during the day and the Cordova lot will need to be used. CLU is still using the underground at present, but will also have to use

Cordova when the moves happen, although they will be able to use the underground on weekends and stats and afterhours. Bill Ng is looking to secure as many spots as possible.

Removed

12. SPECIAL CONSTABLE MEETINGS

KARLENE BATEMAN

A discussion surrounding the recent meetings for Special Constables in CLU with Insp. Purdy was discussed. Ms. Kajander brought up some questions with respect to the VPD's position as to the responsibilities of the Special Constables and asked about it being put into a letter. Ms. MacPherson said she had spoken with Insp. Purdy about writing to the OPCC with the VPD's position, but doesn't know if he would put it in writing. She went on to advise that there was a City lawyer who agreed with the OPCC.

Update at next meeting

13. MANUALS / COMPETITION PACKAGES

KARLENE BATEMAN

Ms. Bateman raised this matter as there were individuals in IMS who were asked to prepare these packages with little explanation of what was required content wise and for purposes of consistency. In addition, the questions was raised as to why they were required and if they were, why the Training Unit was not responsible for putting them together. Ms. McLean advised that the PCC has mandated that these packages be completed for all positions.

Ms. MacPherson stated that the purpose of the packages was so that all applicants for positions in IMS would have the same information and there would be no surprises. She stated that she would liaise with the supervisors and managers to advise what was required and have them provide guidelines and a template.

Update at next meeting

14. SCRIBES

UNION/EMPLOYER

Update at next meeting

Next Meeting: Tuesday, September 20, 2016 @ 10:00hrs – Location TBA